

UNION PRESCHOOL

301 N. Main Street
Federalsburg, MD 21632

Agreement – Contract of Tuition – 3 Year-Old Class

*I/We _____
(parent/guardian) agree to pay tuition of \$ 105.00 per month, due on
the last school day of the previous month for _____
(child's name) to attend Union Preschool. A payment envelope will be
placed in your child's cubby by the middle of each month. It is important
that you put your cash or checks in the envelope and return the envelope
to your child's classroom. We will accept cash, but checks are preferred
payable to U.P.S.*

LATE POLICY

*Tuition for the 2011-2012 school year will be due by the following
scheduled due dates: Aug. 31, Sept. 30, Oct. 31, Nov. 30, Dec. 30, Jan.
31, 2012, Feb. 29, Mar. 30, Apr. 30. For example, September 2011
tuition is actually due by August 31, 2011. Any tuition that is not
received by the scheduled due date (last day of previous month) will
result in the cancellation of this contract and your child's enrollment.*

BAD CHECK POLICY

*A return check fee of \$25.00 will be charged, payable at the time of
replacement of the returned check.*

LEAVE OF ABSENCE

*If your child does not attend or takes a leave of absence you are still
responsible for the monthly tuition. Written notice of withdrawal must be
received two weeks prior to the beginning of the next month to terminate
this contract.*

ACKNOWLEDGEMENT OF POLICIES

*I have received a copy of the Union Preschool Policies and I agree to
adhere to these policies during the 2011-2012 school year.*

(Signature of parent/guardian)

(Date)

UNION PRESCHOOL

301 N. Main Street
Federalsburg, MD 21632

Agreement – Contract of Tuition – 4 Year-Old Class

I/We _____

(parent/guardian) agree to pay tuition of \$ 105.00 per month, due on the last school day of the previous month for _____ (child's name) to attend Union Preschool. A payment envelope will be placed in your child's cubby by the middle of each month. It is important that you put your cash or checks in the envelope and return the envelope to your child's classroom. We will accept cash, but checks are preferred payable to U.P.S.

LATE POLICY

Tuition for the 2011-2012 school year will be due by the following scheduled due dates: Aug. 31, Sept. 30, Oct. 31, Nov. 30, Dec. 30, Jan. 31, 2012, Feb. 29, Mar. 30, Apr. 30. For example, September 2011 tuition is actually due by August 31, 2011. Any tuition that is not received by the scheduled due date (last day of previous month) will result in the cancellation of this contract and your child's enrollment.

BAD CHECK POLICY

A return check fee of \$25.00 will be charged, payable at the time of replacement of the returned check.

LEAVE OF ABSENCE

If your child does not attend or takes a leave of absence you are still responsible for the monthly tuition. Written notice of withdrawal must be received two weeks prior to the beginning of the next month to terminate this contract.

ACKNOWLEDGEMENT OF POLICIES

I have received a copy of the Union Preschool Policies and I agree to adhere to these policies during the 2011-2012 school year.

(Signature of parent/guardian)

(Date)